

Government of the People's Republic of Bangladesh  
Ministry of Cultural Affairs  
Bangladesh Secretariat, Dhaka  
[www.moca.gov.bd](http://www.moca.gov.bd)

Number: 43.00.0000.113.25.012.2018.76

Date: 02-06-2025

**Notification**

Ms. Tahmina Akter, Deputy Director, Department of Archives and Library (Passport No. E-00175093) has been granted earned leave (ex-Bangladesh) for traveling to Malaysia and Indonesia for 15 (fifteen) days from 1 July to 15 July 2025 or nearest possible date of commencement of journey. This leave is granted for the purpose of her personal tour under the following terms and conditions :

- (a) She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- (b) All related expenses of the tour will be borne by herself. There will be no financial involvement of the Government of Bangladesh regarding this visit;
- (c) After the leave she will join the service;
- (d) She will not be allowed to stay abroad more than the approved period;
- (e) The provision of Rule 34 of Appendix VIII of BSR (part-I) is applicable for this approval.

02. This order has been issued with the approval of the competent authority.



Shiuli Hari

Senior Assistant Secretary

Phone: 02-55100881

e-mail [intangible.culture@moca.gov.bd](mailto:intangible.culture@moca.gov.bd)

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Copy for kind information and necessary action (not according to seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E High Commissioner, High Commission of Malaysia, House No. 19, Road No. 6, Baridhara, Dhaka.
3. H.E High Commissioner, High Commission for the Peoples Republic of Bangladesh, Kuala Lumpur, Malaysia.
4. H.E Ambassador, Embassy of the People's Republic of Bangladesh in Jakarta, Indonesia.
5. H.E Ambassador, Embassy of the Republic of Indonesia, Road-53, Plot-14, Gulshan-2, Dhaka-1212.
6. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale in favour of the delegations).
7. Director General, Department of Archives and Library, Agargaon, Sher-e Bangla Nagar, Dhaka.
8. Director General, Department of Immigration and Passport, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
11. PS to Advisor, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
12. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
13. Chief Accounts and Finance Officer, Ministry of Cultural Affairs, 3<sup>rd</sup> Phase, Segunbagicha, Dhaka.
14. System Analyst, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
15. Ms. Tahmina Akter, Deputy Director, Department of Archives and Library, Agargaon, Sher-e Bangla Nagar, Dhaka.
16. Officer in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
17. Accounts Officer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka